



LOUDON UTILITIES

**P.O. BOX 69
LOUDON, TENNESSEE 37774**

AGENDA

BOARD OF DIRECTORS OF LOUDON UTILITIES WORKSHOP

February 10, 2020

4:30 PM

1. Recognition of Visitors
2. Strategic Plan Review
3. Utilities Manager Contract
4. Medical Insurance Renewal
5. Tree Trimming & Mowing Bids Update
6. December Financial Reports
7. Budget Process Update
8. Purchase Vehicles - Gas Department
9. Surplus Vehicle - Electric Department
10. Safety Report
11. Natural Gas Rate
12. Other



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LOUDON, TENNESSEE 37774

To: Chairman Campbell and Utility Board Members

From: Ty Ross

Subject: February Workshop Items

Date: February 7, 2020

The following items appear on the agenda for the February 10, 2020 Workshop meeting of the Board of Directors of Loudon Utilities:

1. Recognition of Visitors.
2. Strategic Plan Review. It has been one year since the completion of our strategic planning session. Manager Ross will review key initiatives identified and update the Board on our progress.
3. Utilities Manager Contract. At the direction of the Board, Attorney Frye has prepared a Utilities Manager Contract for consideration.
4. Medical Insurance Renewal. Following the January workshop meetings and subsequent additional information requests, Trinity Advisors will be in attendance to address any questions regarding the upcoming Employee Medical Insurance Renewal.
5. Tree Trimming & Mowing Bids Update. Bids received on January 31, 2020 have been evaluated. Manager Ross will discuss the results and make a recommendation.

6. December Financial Reports. Finance Director Curtis will discuss the December Financial Reports.
7. Budget Process Update. Finance Director Curtis will provide an update on the FYE2021 Budget Considerations currently in process.
8. Purchase Vehicles - Gas Department. Due to increased maintenance costs and reliability issues, the Gas Department has requested consideration to purchase two F350 single axle dump trucks to replace existing equipment. The estimated cost is \$48,000 for each unit. This would be an amendment to the FYE2020 Capital Purchases Schedule. The two units being replaced would be considered surplus.
9. Surplus Vehicle - Electric Department. The first of four vehicles to be replaced with CMAQ grant funds was received in December 2019. The unit is a 1991 Chevrolet 1500 (VIN 1GCFK24K0MZ206724) with 228,550 miles that needs to be declared surplus and sold.
10. Safety Report. There were no reportable injuries in January.
11. Natural Gas Rate. The cost of natural gas delivered to the City Gate for February 2020 is not available as yet.