

**REGULAR MEETING
LOUDON UTILITIES**

March 23, 2020

The Board of Directors of Loudon Utilities held its properly advertised regular meeting on March 23, 2020, at 4:30 p.m., in the public meeting space of the Loudon Municipal Building. Those present were Chairman Don P. Campbell, Directors Gene Farmer, Tim Dixon, Carlie McEachern, and Bart Watson. Others present were Manager Ty Ross, Nicole Curtis, Attorney Kris Frye, and Secretary Meghan Hull. Also present were Mayor Harris, Jaison Brown, Steve Fritts, and Parker Wright of *Loudon County NewsHerald*. Chip Lynn, WLNT, livestreamed the meeting on www.redskinradio.com.

Chairman Campbell welcomed everyone and called the meeting to order.

Chairman Campbell asked if anyone wished to speak to the Board about anything not on the agenda. There was no response.

Chairman Campbell asked for approval of the minutes of the regular meeting held on February 24, 2020. **A motion was made by Director Watson, seconded by Director Farmer and unanimously passed that the minutes of the regular meeting held on February 24, 2020 be approved as written.**

Financial Reports were distributed. Finance Director Curtis recapped the presentation given at the workshop on the financial reports through January 2020. **A motion was made by Director Dixon, seconded by Director McEachern and unanimously passed that the reports be received and placed on file.**

The first item for Board action was to adopt a purchasing policy. Manager Ross stated that any multi-year contract must be approved by the Board. **A motion was made by Director Farmer and seconded by Director McEachern that the following resolution be approved:**

RESOLUTION NO. 2020-13

ADOPTING A PURCHASING PROCEDURES POLICY

Upon a vote, the resolution was passed unanimously.

The next item for Board action was to consider revising the *Personnel Rules and Regulations*. Manager Ross explained the deletion of the residency requirement and confirmed the separation of potential family members employed in different divisions. **A motion was made by Director Watson and seconded by Director Dixon that the following resolution be approved:**

RESOLUTION NO. 2020-14

**REVISION TO THE
PERSONNEL RULES AND REGULATIONS**

Upon a vote, the resolution was passed unanimously.

Board next considered the surplus of the first vehicle in the Congestion Mitigation and Air Quality Improvement Grant (CMAQ) program. Requirements of the program include rendering the vehicle unusable prior to disposition. **A motion was made by Director Farmer and seconded by Director Watson that the following resolution be approved:**

RESOLUTION NO. 2020-15

AUTHORIZING THE SURPLUS OF A 1987 CHEVROLET C7D

Upon a vote, the resolution was passed unanimously.

The last item for Board consideration was to set the natural gas rate. **A motion was made by Director Dixon and seconded by Director McEachern that the following resolution be approved:**

RESOLUTION NO. 2020-16

**ESTABLISHING NATURAL GAS RATES
EFFECTIVE APRIL 2020**

Upon a vote, the resolution was passed unanimously.

Manager Ross stated that the Tennessee Valley Authority fuel cost adjustment had decreased from \$0.01627 per kWh to \$0.01430 per kWh. This results in a \$1.97 decrease for each 1,000 kWh of residential customer usage.

Manager Ross stated that there would be no Executive Session at this time.

Manager Ross stated that due to the COVID-19 orders, the departments are scheduling staff according to “holiday” crews and minimizing contact with others. Departments are scheduling in manners appropriate for their individual requirements. This will be reevaluated as needed. Director Farmer suggested the consideration of temporary layoffs to enable filing for unemployment benefits. Ross said that LUB will keep essential services going and reevaluate as events require.

There being nothing further, Chairman Campbell adjourned the meeting at 4:52 p.m.

Secretary

Chairman